



Together, we will RISE

Privacy Notice and Policies

Kempsford Primary school currently employs 20 staff and provides education to approximately 105 and 30 preschool children pupils. We are committed to meeting and complying with the data privacy laws to protect the individual.

Disclosing and Sharing Information

Any information you provide will only be used for the reasons specified. We will only disclose your information to other parties in the following limited circumstances:

- Where we are legally obliged to do so e.g. Law and regulatory authorities
- Where there is a duty to disclose in the public interest
- Where disclosure is necessary to protect our interest e.g. Prevent or detect crime and fraud
- Where you give us permission to do so e.g. On an application form

The lawful bases for processing are set out in Article 6 of the GDPR

Consent: the individual has given clear consent for the school to process their personal data for a specific purpose.

Contract: the processing is necessary for a contract you have with the individual, or because they have asked you to take specific steps before entering into contract.

Legal obligation: the processing is necessary to comply with the law (not including contractual obligations).

Vital interests: the processing is necessary to protect someone's life.

Public task: the processing is necessary to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law.

Legitimate interest: the processing is necessary for your legitimate interests or the legitimate interests of a third party unless there is good reason to protect the individual's personal data that overrides those legitimate interests. (This cannot apply if you are a public authority processing data to perform your official tasks.)

At least one of the above basis will apply each time we use or process personal data.

Websites

Kempsford School website may at times have links to other websites. Kempsford School is not responsible for the privacy practices of other sites or organisations and recommends you consult the privacy information on these sites.

Further Information

Further information on the types of personal data held can be found in the following Privacy Notices:

Privacy Notice – Pupil Information

Privacy Notice – School Employees

To request a copy of the data held about you please contact:

The Data Protection Officer, Kempford Primary School, High Street, Gloucestershire, GL7 4EY

Requests must be in writing and will usually be responded to within 20 days of the date the request is made. Before servicing the request, Kempford Primary School will need to verify the identity of the subject making the request and in doing so may require copies of formal identification (e.g. Passport) and proof of address.